Professional Development Scholarship Application

Partner Site Information

Name: ________________________________________________________________________________

Phone Number: ________________________________________________________________________

E-mail Address: ________________________________________________________________________

FFNHA Partner Organization: ________________________________________________________________________

FFNHA Partner Organization Address: ________________________________________________________________________

FFNHA Partner Organization City, County, State, & Zip: ________________________________________________________________________

FFNHA Partner Organization Annual Operating Budget:

- Level 1: Less than $25,000 or all volunteer staff
- Level 2: $25,000-$100,000
- Level 3: $100,001-$500,000
- Level 4: Over $500,000

What is the status of professional development at your organization?

______________________________________________________________________________________

______________________________________________________________________________________

______________________________________________________________________________________

How much (if any) of the Annual Operating Budget is typically dedicated to Professional Development for Staff?

$____________________________

Is this professional development opportunity being funded by the Partner Organization or the Attendee?

______________________________________________________________________________________

______________________________________________________________________________________

______________________________________________________________________________________
Professional Development Opportunity Information

Name of Conference or Workshop: ______________________________

Date of Conference or Workshop: ______________________________

Location of Conference or Workshop: __________________________

Please provide a link to the conference website or a copy of the conference agenda.

_________________________________________________________________________________

Where did you hear of this opportunity?

_________________________________________________________________________________

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<thead>
<tr>
<th>Estimated Costs:</th>
<th>Amount Requested:</th>
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<tbody>
<tr>
<td>Travel: $_________</td>
<td>$_________</td>
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<tr>
<td>Registration Fees: $_________</td>
<td>$_________</td>
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<tr>
<td>Lodging: $_________</td>
<td>$_________</td>
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<tr>
<td>Other: $_________</td>
<td>$_________</td>
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<tr>
<td>Total: $_________</td>
<td>$_________</td>
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Supplemental Information

Please answer the following questions. You may attach additional pages if necessary.

Explain any financial need your organization has for this scholarship. Please make mention of the number of paid vs. unpaid staff within your organization.

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________
Please explain how this conference or workshop will benefit your organization and help strengthen its role as a partner site of Freedom’s Frontier National Heritage Area.

Does this conference address any of the subthemes of Freedom’s Frontier (shaping the frontier, Missouri/Kansas Border War, and Enduring Struggle for Freedom) or any topic discussed within the Power of Partnership section of the 2009 Management Plan, including but not limited to: Heritage Preservation, Recreation & Natural Resource Conservation, Tourism & Marketing, Economic Development & Sustainability Management, or Interpretation & Education?
Please explain how this will further your professional development and program management capacity, including but not limited to the following areas: negotiation skills, increasing diversity, leadership and facilitation, effective listening, measuring success, and evaluation.

Please describe any costs for registration beyond the basic registration fee (ex. workshops, etc.).
Please initial the following statements.

____ If this scholarship is awarded, I understand that each recipient must share their information and experience with other FFNHA partners. This could include but is not limited to the following: writing an article for the Monday minute e-newsletter, creating a presentation for a partners meeting or to be posted online, working with FFNHA staff in facilitating a training course, or offering to mentor partners interested in your new skill/knowledge. This must be complete within 6 months of close of conference. Six months from close of conference date: _____________

____ I understand that I may not receive the full amount requested in this scholarship application.

____ If this scholarship is awarded, I agree to complete the necessary post-conference report within 3 weeks of the completion of the conference or workshop. Three weeks from the completion of the conference or workshop date: ______________

____ I understand that by accepting this scholarship I have a responsibility to complete the requirements, either as an employee of a partner site within Freedom’s Frontier or my personal time.

________________________________________  ______________________
Signature  Date

Please send completed applications to:

Liz Hobson
Education & Interpretation Manager
Freedom’s Frontier National Heritage Area
P.O. Box 526
Lawrence, KS 66044
(785) 856-2333- office